

REGISTERED COMPANY NUMBER: 04694225 (England and Wales)
REGISTERED CHARITY NUMBER: 1099400

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019
FOR
INTERNATIONAL CARE NETWORK**

Paget Reid York
Chartered Certified Accountants
96 - 98 Castle Lane West
Bournemouth
Dorset
BH9 3JU

INTERNATIONAL CARE NETWORK

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INTERNATIONAL CARE NETWORK

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report, incorporating the directors' report, with the financial statements for the charity for the year ended 31 December 2019.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006 and with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) and its Update Bulletin 1 and the Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' and its section 1A.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are the advancement of education and the relief of poverty, sickness and distress among asylum seekers and refugees in the United Kingdom and abroad.

Our Christian charity believes that we should "welcome the stranger" and works with refugees and migrants from all faiths and backgrounds to help them rebuild their lives in the UK. From providing English lessons to assisting in immigration cases, ICN strives to replace difficulty with dignity.

Our vision is "that each asylum seeker and refugee in our sphere of influence will receive our compassionate welcome and informed help in rebuilding their lives out of their suffering - being safeguarded, empowered and finding community."

Public benefit

The Charity's Trustees have referred to the guidance in the charity commission general guidance of public benefit when reviewing the charity's objectives and in planning its future activities. In particular we have considered how planned activities will contribute to the objectives set. In the trustees' opinion the charitable company's work with refugees in delivering practical solutions in giving support and advice as well as teaching English (ESOL) meet the Public Benefit test.

INTERNATIONAL CARE NETWORK
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2019

ACHIEVEMENT AND PERFORMANCE
(Incorporating Financial Review and Future Plans)

Activities and Achievements.

ICN helps individuals and families who have left everything behind to find a safe place in the UK to live. ICN enables refugees and asylum seekers to integrate and settle in the UK by providing them with the skills, support and advice they need when they are confused and vulnerable.

English ESOL

How can you support yourself and your family if you don't speak the language? We break down barriers by offering newly arrived refugees and asylum seekers English lessons at our centre in Bournemouth. These classes are for those who cannot easily access or engage with the local adult education provision.

During 2019 ICN welcomed 88 new learners with an average of 64 attending weekly lessons.

Immigration Advice

Refugees arrive seeking stability in their lives. ICN gives immigration advice and support through our registered OISC (Office of the Immigration Services Commissioner) advisors. ICN can offer advice and support up to OISC level 3. Initially clients contact us either in person or by phone where they are triaged and given initial advice. If they then wish us to represent them in making an application to the Home Office, we book them in for a full consultation at a mutually convenient time. There is a fee for this service.

In 2019, 217 new clients seeking help with immigration matters came to ICN for advice, 178 of these cases were closed with a 96% success rate

Advice & Support

Filling in forms can be complicated if you aren't an expert or don't speak English fluently. ICN provides practical advice and support to refugees and asylum seekers within our community. We support clients in finding employment and accommodation, or in accessing social welfare benefits where appropriate.

There were 503 client visits in 2019 of which 29 were new clients.

Women and Families programme

Leaving your friends and family behind can lead to isolation. We've created opportunities for women and children to improve their literacy and build a network of friends.

Currently we are supporting 91 refugee and migrant families through weekly English classes, crèches and homework clubs. In 2019 there were 59 families who were new to this programme.

Unaccompanied Asylum Seeking Children

ICN is a service provider for Local Authority children and young people's departments. We specialise in providing accommodation and care for 16 to 18 year old Unaccompanied Asylum Seeker Children (UASC).

During 2019, ICN looked after an average of 12 UASC and provided key worker support and extra-curricular activities for many others. In 2019 ICN welcomed 13 new UASC to its service provision.

Resettlement & Integration

Having a home and a safe place to call your own is important. We have enabled hundreds of families and individuals to rebuild their lives in Dorset. We continue to have contracts with all three local authorities in Dorset to support a number of families who arrived in 2019 under the SVPRS (Syrian Vulnerable Persons Resettlement Scheme). Further families are expected to come in 2020.

So far 26 SVPRS families have settled in Dorset through ICN and Local Authority cooperation.

INTERNATIONAL CARE NETWORK
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2019

ICN Objectives for 2020

To show compassion and understanding to those asylum seekers and refugees we seek to serve and to prioritize the most vulnerable and needy, 'going the second mile' to support them. To enable each ICN member of staff/volunteer to realise their full potential and high levels of job satisfaction with regular appraisals.

Women and families

To enable women to thrive through ESOL classes with crèche for pre-school children and skills sharing coffee mornings and workshops. To continue to run two weekly homework clubs using volunteers. To support vulnerable isolated refugee families with home visits.

Adult advice and support incl. SVPRS

To continue to provide an efficient, effective immigration advice service up to and including OISC level 3. To develop the support we give Syrian families up to five years supporting them into employment and good community integration.

ESOL teaching

To provide effective and structured language teaching from literacy to intermediate levels. To run a summer school for four weeks in August 2020.

UASC (Unaccompanied Asylum Seeking Children)

To increase ICN's capacity to offer a 'key worker' and accommodation service provision to LA's. To continue to develop extra-curricular activities for all UASC in this area and to support others who are 'looking after UASC' locally.

Other

Working with local interest and refugee support groups to celebrate the achievements of refugees, challenge hostility to them and support local initiatives under the umbrella forum of BCP City of Sanctuary.

Investment policy and objectives

Surplus funds that may arise shall be invested in an interest bearing deposit account with immediate access. Such surplus funds are generally temporary.

Reserves policy

The Trustees monitor restricted and unrestricted reserves quarterly. Their continuing policy is to aim to retain sufficient funds to meet ongoing requirements, based on present and projected incomes and expenditures.

At the balance sheet date the level of such free reserves (those not held up in restricted, designated reserves or fixed assets) available to the charity stood at £100,706 (2018: £62,660). This is the equivalent to approximately three months expenditure.

INTERNATIONAL CARE NETWORK

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

International Care Network (ICN) is a charitable company limited by guarantee, incorporated on 12th March 2003 and registered as a charity on 12th September 2003. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and appointment of Trustee Board

The Directors of the company are also charity Trustees for the purposes of charity law and under the company's articles. Under the requirements of the Memorandum and Articles of Association the members of the Trustee Board are not elected. ICN gives advice and support and teaches English to asylum seekers, refugees and other migrants, both adults and children, from many countries. The Trustee Board seeks to ensure that the needs of this group are appropriately reflected through the diversity of the Trustee body. The Trustee Board represents members with experience in cross-cultural social outreach, financial management and charity governance, as well as members from an ethnic minority or refugee background

Organisational structure

ICN currently has a Trustee Board which meets 5 times a year and is responsible for the strategic direction and policy of the charity. At present the board has five members from a variety of professional backgrounds relevant to the work of the charity. The CEO also attends all Trustee Board Meetings but has no voting rights. The day to day responsibility for the provision of services is delegated to the CEO and the department managers. They are responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

Volunteers

ICN welcomes volunteers from the local community in giving support. We have an initial induction training programme and adhere to clear safeguarding policies. On average 10 volunteers support our work at any one time. They mainly help as classroom assistants in our English classes and are involved in supporting children in the homework clubs and the crèches.

Induction and training of new trustees

Trustees are familiar with the practical work of the charity. New Trustees are encouraged to familiarise themselves with the cross-cultural context in which the charity operates. They are also encouraged to attend staff 'away days' and any training courses that they feel would benefit them in their role.

Related parties

ICN's cares for Unaccompanied Asylum Seeker Children (UASC) under Local Authority contracts governed by Childrens Act legislation. ICN also has contracts with Dorset local authorities to support families living here under the Syrian Vulnerable Persons Resettlement Scheme (SVPRS).

INTERNATIONAL CARE NETWORK
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04694225 (England and Wales)

Registered Charity number
1099400

Registered office
200 Holdenhurst Road
Bournemouth
Dorset
BH8 8AS

Trustees
A Cartwright
J Davies (Chair)
C Udezue
B Kawai
J Leswell (resigned 2.5.19)
AP Muir (appointed 2.5.19)
A Orman (appointed 2.5.19)

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end are shown.

Company Secretary
I Buchanan

Independent Examiner
James Robert Paget FCCA
for and on behalf of
Paget Reid York
Chartered Certified Accountants
96 - 98 Castle Lane West
Bournemouth
Dorset
BH9 3JU

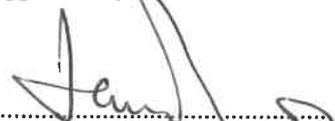
Solicitors
Steele Raymond, 67 Southbourne Grove, Bournemouth, BH6 3RN

Bankers
HSBC, 897 Wimborne Road, Moordown Bournemouth, BH9 2BL.

Senior Management
I Buchanan - Chief Executive Officer (CEO)

This report has been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on and signed on its behalf by:


.....
J Davies (Chair) - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
INTERNATIONAL CARE NETWORK**

Independent examiner's report to the trustees of International Care Network ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of for and on behalf of which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Robert Paget FCCA
for and on behalf of
Paget Reid York
Chartered Certified Accountants
96 - 98 Castle Lane West
Bournemouth
Dorset
BH9 3JU

Date:

INTERNATIONAL CARE NETWORK

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2019**

	Notes	Unrestricted funds £	Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	36,055	32,000	68,055	74,231
Charitable activities					
Refugee & asylum seeker services	5	426,537	-	426,537	355,964
Investment income	4	2	-	2	84
Total		462,594	32,000	494,594	430,279
EXPENDITURE ON					
Raising funds	6	3,220	-	3,220	-
Charitable activities					
Refugee & asylum seeker services	7	422,769	49,571	472,340	430,174
Total		425,989	49,571	475,560	430,174
NET INCOME/(EXPENDITURE)		36,605	(17,571)	19,034	105
RECONCILIATION OF FUNDS					
Total funds brought forward		67,030	17,571	84,601	84,496
TOTAL FUNDS CARRIED FORWARD		103,635	-	103,635	84,601

The notes form part of these financial statements

INTERNATIONAL CARE NETWORK

**BALANCE SHEET
31 DECEMBER 2019**

	Notes	Unrestricted funds £	Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
FIXED ASSETS					
Tangible assets	13	2,929	-	2,929	4,370
CURRENT ASSETS					
Debtors	14	23,283	-	23,283	53,534
Cash at bank and in hand	15	86,071	-	86,071	36,133
		<u>109,354</u>	<u>-</u>	<u>109,354</u>	<u>89,667</u>
CREDITORS					
Amounts falling due within one year	16	(8,648)	-	(8,648)	(9,436)
NET CURRENT ASSETS		<u>100,706</u>	<u>-</u>	<u>100,706</u>	<u>80,231</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>103,635</u>	<u>-</u>	<u>103,635</u>	<u>84,601</u>
NET ASSETS		<u>103,635</u>	<u>-</u>	<u>103,635</u>	<u>84,601</u>
FUNDS	17				
Unrestricted funds				103,635	67,030
Restricted funds				-	17,571
TOTAL FUNDS				<u>103,635</u>	<u>84,601</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

INTERNATIONAL CARE NETWORK

BALANCE SHEET - continued
31 DECEMBER 2019

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 16.04.20 and were signed on its behalf by:



.....
A Cartwright - Trustee



.....
J Davies (Chair) - Trustee

INTERNATIONAL CARE NETWORK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. STATUTORY INFORMATION

International Care Network (ICN) is a charitable company limited by guarantee (04694225 England and Wales), incorporated on 12th March 2003 and registered as a charity on 12th September 2003. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Registered office & place of business: 200 Holdenhurst Road, Bournemouth, Dorset BH8 8AS.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019), Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' & its Section 1A, the Charities Act 2011 and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is pound sterling (£).

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services and facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

The time of volunteers is not recognised, refer to the trustees' annual report for more information about their contribution

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

INTERNATIONAL CARE NETWORK

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2019

2. ACCOUNTING POLICIES - continued

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation and apportionment of costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, repairs and maintenance costs, finance etc which supports the charity's activities. All support costs are deemed to relate to the charitable activity of the charitable company, any costs related to other income methods are deemed to be immaterial.

Governance costs are those support costs incurred to meet the statutory and constitutional requirements of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 10% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

2. ACCOUNTING POLICIES - continued

Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of four months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

3. DONATIONS AND LEGACIES

Grants & donations	31.12.19 Unrestricted funds £	31.12.19 Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
<u>Grants</u>				
Lloyds bank PLC	-	-	-	23,500
AB Charitable Trust	-	-	-	15,000
Valentine Trust	-	15,000	15,000	15,000
Garfield Weston Foundation	20,000	-	20,000	-
Oakdale Trust	2,000	-	2,000	-
The Hilden Charitable Fund	-	7,000	7,000	-
Homelands Charitable Trust	4,500	-	4,500	3,000
BBC Children in Need	-	10,000	10,000	10,000
	<hr/>	<hr/>	<hr/>	<hr/>
	26,500	32,000	58,500	66,500
General donations	9,493	-	9,493	7,304
Gift aid income	63	-	63	427
Legacies	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	36,056	32,000	68,056	74,321
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

There were no donated goods and/or services in the year. The time value of volunteers is not provided, see Trustee Report for more information on the use of volunteers.

Restricted grants and donations during the year relate to the following work;

Valentine Trust - Women & Families - Support worker salaries and other related costs.

Hilden Charitable Fund - Woman & Families - English lessons.

BBC Children in Need - Women and families - Creche and homework club staff salaries.

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

4. INVESTMENT INCOME

	31.12.19 Unrestricted funds £	31.12.19 Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
Bank interest	2	-	2	84
	<u>2</u>	<u>-</u>	<u>2</u>	<u>84</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	31.12.19 Unrestricted funds £	31.12.19 Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
Local authority contracts	365,751	-	365,751	282,606
Accommodation rents	11,434	-	11,434	21,078
ESOL fees	28,090	-	28,090	22,346
Immigration advice fees	21,042	-	21,042	26,302
Other	220	-	220	3,632
	<u>426,537</u>	<u>-</u>	<u>426,537</u>	<u>355,964</u>

Local Authority Contracts represents funding received from local authorities for the care of UASC (Unaccompanied Asylum Seeking Children) and Syrian Vulnerable Persons Resettlement Scheme (SVPRS).

Accommodation Rents represents rents received from clients for provision of accommodation services on their behalf.

ESOL fees represents income from the provision of english tuition for speakers of other languages.

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

6. RAISING FUNDS

Raising donations and legacies

	31.12.19 Unrestricted funds £	31.12.19 Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
Grant sourcing fees	3,220	-	3,220	-
	<u>3,220</u>	<u>-</u>	<u>3,220</u>	<u>-</u>

7. CHARITABLE ACTIVITIES COSTS

	31.12.19 Unrestricted funds £	31.12.19 Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
Rents	90,968	3,816	94,784	62,222
Client fees & support payments	88,445	-	88,445	76,123
Translation & interpretation fees	9,062	-	9,062	3,071
Bad debts	-	-	-	-
Gross salaries	133,926	45,755	179,681	185,382
Social security	7,831	-	7,831	7,292
Pensions	2,143	-	2,143	1,753
	<u>332,375</u>	<u>49,571</u>	<u>381,946</u>	<u>335,843</u>
Support costs (note 8)	90,794	-	90,794	94,331
	<u>423,169</u>	<u>49,571</u>	<u>472,740</u>	<u>430,174</u>

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

8. SUPPORT COSTS

	31.12.19	31.12.19	31.12.19	31.12.18
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Gross salaries	36,767	-	36,767	34,851
Social security	1,980	-	1,980	1,808
Employer pensions	399	-	399	335
Staff training	1,048	-	1,048	1,257
Staff travel	6,458	-	6,458	8,234
	<hr/>	<hr/>	<hr/>	<hr/>
	46,652	-	46,652	46,485
Minibus running costs	3,257	-	3,257	2,434
Office rent & rates	12,044	-	12,044	11,735
Light, heat & water	1,229	-	1,229	1,666
Repairs & cleaning	699	-	699	2,495
Insurance	3,684	-	3,684	4,257
Computer & website	3,508	-	3,508	6,430
Telephone & broadband	2,566	-	2,566	2,183
Print, post & stationery	3,373	-	3,373	4,346
Professional fees & subscriptions	2,410	-	2,410	2,179
Trustee travel & subsistence	2,069	-	2,069	1,952
Sundry expenses	3,778	-	3,778	3,256
Bank & card processing charges	206	-	206	489
Depreciation	1,441	-	1,441	1,664
	<hr/>	<hr/>	<hr/>	<hr/>
	40,264	-	40,264	45,086
<u>Governance costs</u>				
Examiner fee	2,520	-	2,520	2,760
Payroll fees	1,358	-	1,358	-
	<hr/>	<hr/>	<hr/>	<hr/>
	3,878	-	3,878	2,760
	<hr/>	<hr/>	<hr/>	<hr/>
	90,794	-	90,794	94,331
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Support costs are considered to relate entirely to resources expended on charitable activities.

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

9. NET INCOME/(EXPENDITURE)

Net (outgoing)/incoming resources is stated after inclusion of the following:

	31.12.19	31.12.18
	£	£
Depreciation - owned assets	1,441	1,664
Examiner fee	2,520	2,760
	2,520	2,760

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2019 nor for the year ended 31 December 2018.

Trustees' expenses

Travel, phone and direct expenses of £2,144 were reimbursed to 1 Trustee in the year (2018 : £3,366 to 1 trustee).

11. STAFF COSTS

	31.12.19	31.12.19	31.12.19	31.12.18
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Wages & salaries	170,293	45,755	216,048	220,233
Social security	9,811	-	9,811	9,100
Other pension costs	2,542	-	2,542	2,088
	182,646	45,755	228,401	231,421

Average monthly staff numbers 21 (2018:20). There were no employees whose total employee benefits exceeded £60,000. CEO gross salary £14,976 (2018: £14,976)

During the year employer pension contributions, under a defined contribution scheme, were paid on behalf of 5 (2018: 5) staff members to a value of £2,542 (2018: £2,089). Contributions owing at the balance sheet date were £NIL (2018: £NIL).

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	13,731	60,500	74,231
Charitable activities			
Refugee & asylum seeker services	355,964	-	355,964
Investment income	84	-	84
Total	<u>369,779</u>	<u>60,500</u>	<u>430,279</u>
EXPENDITURE ON			
Charitable activities			
Refugee & asylum seeker services	372,245	57,929	430,174
NET INCOME/(EXPENDITURE)	<u>(2,466)</u>	<u>2,571</u>	<u>105</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	69,496	15,000	84,496
TOTAL FUNDS CARRIED FORWARD	<u><u>67,030</u></u>	<u><u>17,571</u></u>	<u><u>84,601</u></u>

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

13. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1 January 2019 and 31 December 2019	7,126	10,801	28,528	46,455
DEPRECIATION				
At 1 January 2019	4,955	9,855	27,275	42,085
Charge for year	217	237	987	1,441
At 31 December 2019	5,172	10,092	28,262	43,526
NET BOOK VALUE				
At 31 December 2019	1,954	709	266	2,929
At 31 December 2018	2,171	946	1,253	4,370

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.19 Unrestricted funds £	31.12.19 Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
Trade debtors	21,090	-	21,090	43,829
Prepaid expenses	1,130	-	1,130	1,374
Client funds (note 21)	-	-	-	7,331
Other debtors	1,063	-	1,063	1,000
	23,283	-	23,283	53,534

15. CASH AT BANK AND IN HAND

	31.12.19 Unrestricted funds £	31.12.19 Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
Cash at bank	84,269	-	84,269	36,085
Cash in hand	1,802	-	1,802	48
	86,071	-	86,071	36,133

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.19	31.12.19	31.12.19	31.12.18
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Accrued expenses	7,543	-	7,543	7,033
Tax and social security	1,081	-	1,081	2,403
Client funds (see note 21)	24	-	24	-
	<u>8,648</u>	<u>-</u>	<u>8,648</u>	<u>9,436</u>

17. MOVEMENT IN FUNDS

	At 1.1.19	Net movement in funds	At 31.12.19
	£	£	£
Unrestricted funds			
General fund	67,030	36,605	103,635
Restricted funds			
Women and families outreach work fund	17,571	(17,571)	-
TOTAL FUNDS	<u>84,601</u>	<u>19,034</u>	<u>103,635</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	462,594	(425,989)	36,605
Restricted funds			
Women and families outreach work fund	32,000	(49,571)	(17,571)
TOTAL FUNDS	<u>494,594</u>	<u>(475,560)</u>	<u>19,034</u>

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.18 £	Net movement in funds £	At 31.12.18 £
Unrestricted funds			
General fund	69,496	(2,466)	67,030
Restricted funds			
Women and families outreach work fund	5,000	12,571	17,571
Drop in client advice and support work fund	10,000	(10,000)	-
	<u>15,000</u>	<u>2,571</u>	<u>17,571</u>
TOTAL FUNDS	<u>84,496</u>	<u>105</u>	<u>84,601</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	369,779	(372,245)	(2,466)
Restricted funds			
Women and families outreach work fund	53,000	(40,429)	12,571
Drop in client advice and support work fund	7,500	(17,500)	(10,000)
	<u>60,500</u>	<u>(57,929)</u>	<u>2,571</u>
TOTAL FUNDS	<u>430,279</u>	<u>(430,174)</u>	<u>105</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.18 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	69,496	34,139	103,635
Restricted funds			
Women and families outreach work fund	5,000	(5,000)	-
Drop in client advice and support work fund	10,000	(10,000)	-
	<u>15,000</u>	<u>(15,000)</u>	<u>-</u>
TOTAL FUNDS	<u>84,496</u>	<u>19,139</u>	<u>103,635</u>

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	832,373	(798,234)	34,139
Restricted funds			
Women and families outreach work fund	85,000	(90,000)	(5,000)
Drop in client advice and support work fund	7,500	(17,500)	(10,000)
	<u>92,500</u>	<u>(107,500)</u>	<u>(15,000)</u>
TOTAL FUNDS	<u>924,873</u>	<u>(905,734)</u>	<u>19,139</u>

Womens and families outreach work fund: Many of the women we work with are isolated, having moved from large and close extended families to our sometimes individualistic western culture. We provide one to one outreach home visits for them and their families, to help them break out of the cycle of isolation and alienation. We do this through 'women only' English lessons with a crèche at two local community centres as well as homework clubs for school age children.

Client advice and support work fund: We support clients in finding employment and accommodation, or in accessing social welfare benefits where appropriate.

Net assets per fund type are shown in the balance sheet and its related notes.

18. OTHER FINANCIAL COMMITMENTS

Lease commitments

Office rent is currently £11,000 per annum and subject to a three month notice period.
Photocopier lease costs of £162 per quarter for 3 years from October 2017.
Phone system lease costs of £350 per quarter for 6 years from January 2020.

19. RELATED PARTY DISCLOSURES

There were no donations from Trustees or other related party transactions in the current and previous year.

20. ULTIMATE CONTROLLING PARTY

The charitable company is controlled by its Trustees/directors.

INTERNATIONAL CARE NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2019**

21. FUNDS RECEIVED AS AGENT

Client funds are received by the charitable company for client costs which the charity pays on their behalf. During the year £36,507 (2018: £64,486) was received. Funds held at the balance sheet date was £24 (2018: £7,331 due to clients)

INTERNATIONAL CARE NETWORK

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2019**

	31.12.19	31.12.18
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & grants	68,055	74,231
Investment income		
Deposit account interest	2	84
Charitable activities		
Local Authority Contracts	365,751	282,606
Accommodation rents	11,434	21,078
ESOL fees	28,090	22,346
Immigration advice fees	21,042	26,302
Other income	220	3,632
	<hr/>	<hr/>
	426,537	355,964
Total incoming resources	494,594	430,279
EXPENDITURE		
Raising donations and legacies		
Fundraiser fees	3,220	-
Charitable activities		
Wages	179,281	185,382
Social security	7,831	7,292
Pensions	2,144	1,753
Accommodation - Rents payable	94,784	62,222
Client support & allowances	88,445	76,123
Translation & interpretation	9,062	3,071
	<hr/>	<hr/>
	381,547	335,843
Support costs		
Management		
Wages	36,767	34,851
Social security	1,980	1,808
Pensions	399	335
Staff training	1,048	1,257
Staff travel costs	6,457	8,234
Minibus running costs	3,257	2,434
Rent & rates	12,044	11,735
Light, heat & water	1,229	1,666
Repairs & cleaning	699	2,495
Insurance	3,684	4,257
Computer & website expenses	3,508	6,430
Telephone & broadband	2,566	2,183
Postage, stationery & printing	3,373	4,346
Carried forward	77,011	82,031

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INTERNATIONAL CARE NETWORK

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2019**

	31.12.19	31.12.18
	£	£
Management		
Brought forward	77,011	82,031
Professional fees & subscriptions	2,410	2,179
Trustee travel & subsistence	2,069	1,952
Sundry expenses	3,778	3,256
Bank charges	206	489
Fixtures and fittings	217	241
Motor vehicles	237	315
Computer equipment	987	1,108
	<hr/>	<hr/>
	86,915	91,571
 Governance costs		
Accountancy fees	2,520	2,760
Bookkeeping	1,358	-
	<hr/>	<hr/>
	3,878	2,760
	<hr/>	<hr/>
Total resources expended	475,560	430,174
	<hr/>	<hr/>
Net income	19,034	105
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Signed by James Paget using authentication code cC9ULEhPbHNSTHJZ at IP address 217.36.220.227, on 2020/04/17 16:23:36 Z.

James Paget's e-mail address is: jrp@pagetreidyork.com.

James Paget added the following comments:

"Signing as independent examiner only. James Paget FCCA"